

# Anglo Portuguese School of London admission arrangements for 2020.

## Introductory statement

Anglo Portuguese School of London is a two form entry Primary School for pupils providing a bilingual curriculum in English and in Portuguese to all pupils. Therefore, the school delivers a broad and balanced curriculum in the context of pupils learning to communicate fluently in two languages. The school prepares pupils to live in multicultural and multilingual settings, and raises their awareness of diversity and the need for respect and cooperation.

## Admission number(s)

The school has an admission number of 60 for entry in year Reception.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

## Application process

In its first year of operation, the school will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your LA common application form for your other choices of school in addition to a separate application for this school. Applications for this school should be sent to APSoL Admissions at the following address [admissions@angloportugueseschool.org](mailto:admissions@angloportugueseschool.org)

The closing date for applications is **15/01/2020**

Offers will be made on **16/04/2020**. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement.

The application form can be obtained from <https://angloportugueseschool.org/en/apply/>

From its second year of operation, the school will participate in the Local Authority process for co-ordinating school admissions.

## Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.
2. Priority will next be given to children based on their exceptional medical or social needs. Each application must include evidence, from a medical specialist or social worker of the child's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the school with the application, a child's medical or social needs cannot be considered.
3. Priority will next be given to the siblings of pupils attending the school at the time the application is received. Where an older sibling is in year 6 siblings will not be prioritised under this criterion.
4. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
5. Priority will next be given taking account of the distance between the applicant's home address and the nodal points set out below. Distance will be calculated according to a straight line measurement between the centre point of the applicant's home and the main entrance of their nearest node. In the event that a tie break situation occurs for the distance criteria, a random allocation tie break will be used.

The nodal points are:

- Node 1: Centre point of Anglo-Portuguese School of London, SW18 2PP
- Node 2: Centre point of South Lambeth Library, Lambeth SW8 1QP
- Node 3: Centre point of Streatham Hill Station, Lambeth SW2 4PA
- Node 4: Centre point of Kensington & Chelsea College, RBKC W10 5QQ
- Node 5: Centre point of St James' RC Church, Richmond-upon-Thames TW1 4JZ
- Node 6: Main entrance of Mitcham Library, Merton CR4 2YR

Up to 30 places will be allocated to Node 1, the centre point of Anglo-Portuguese School of London, SW18 2PP. Once allocated, any remaining places will be allocated in direct proportion to the number of applications received within each node, excluding any applications meeting the previous criteria (1-4). Offers beyond Node 1 will be progressed one admission at a time per node in order to assure an

even distribution as far as is possible until a position is reached such that there are no further applications remaining within any node or until the admission number is reached, whichever occurs first.

## **Tie-break**

Where there is a tie for admissions criterion 2- 5 the tie break will be the random drawing of lots by an independent person of good standing (as specified for the distance criterion above). Random allocation will be used as a tie-break to decide who has highest priority for admission if the distance between a child's home and the academy is equidistant in any individual case. However, if children of multiple birth (twins and triplets) are tied for the final place, those siblings will be admitted over PAN as permitted by infant class size rules.

## **Late applications**

All applications received by the school after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

## **Deferred entry for infants**

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

## **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

## **Waiting lists**

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the end of the academic year. This will be maintained by the Academy Trust and, following an unsuccessful application, all unsuccessful applicants will be added to the waiting list unless otherwise requested.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact [appeals@angloportugueseschool.org](mailto:appeals@angloportugueseschool.org) by **25/05/2020** for information on how to appeal. Information on the timetable for the appeals process is on our website at [www.angloportugueseschool.org/en/appeals](http://www.angloportugueseschool.org/en/appeals)

## Notes:

Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.