



Talent Education Trust

Admissions Policy 2025-2026

Policy reviewed by Trust Board	16th April 2024
Last reviewed	January 2024
Next review	April 2025

Changes to the policy: March 2023
<ul style="list-style-type: none">• Temporary reduction of PAN due to building renovations

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| <ul style="list-style-type: none">• Oversubscription criteria updated with new LAC guidance and explanation of distance. |
| Changes to the policy: March 2024 |
| <ul style="list-style-type: none">• No further changes as circumstances of the school and the building works remain.• The temporary PAN adjustment of 30 will be reconsidered by February 2026 should the building works be completed. |

Anglo-Portuguese School of London admission arrangements for 2025/6

Introductory statement

Anglo Portuguese School of London is a two-form entry Primary School for pupils providing a bilingual curriculum in English and in Portuguese to all pupils. Therefore, the school delivers a broad and balanced curriculum in the context of pupils learning to communicate fluently in two languages. The school prepares pupils to live in multicultural and multilingual settings and raises their awareness of diversity and the need for respect and cooperation.

Admissions numbers

The school has an admission number of 60 for entry in year Reception. During the phase of renovation works and available space, the school will take a cohort of 30.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The school participates in the coordinated admission arrangements administered by Wandsworth Borough Council. Parents/carers must apply on Common Application Form of the local authority where they live. This can be completed online via www.wandsworth.gov.uk/admissions or on a paper form available from the school or their local council's School Admissions Team. The closing date for reception class applications will be 15th January 2026. Notification letters will be sent out on 17th April 2026 by the London Borough of Wandsworth. Applications received after the set closing date will be accepted, but will not normally be considered for a place at the school until after the initial offer date.

Oversubscription criteria

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

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1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. This includes those children who appear to the Governing Board to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Priority will next be given to children based on their exceptional medical or social needs. Each application must include evidence, from a medical specialist or social worker of the child's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the school with the application, a child's medical or social needs cannot be considered.
3. Priority will next be given to the siblings of pupils attending the school at the time the application is received. Where an older sibling is in year 6 siblings will not be prioritised under this criterion.
4. Priority will next be given to the children of staff who have been recruited to fill a skill shortage area.
5. Half of the remaining places will be given to other children living within school's priority area. The priority area is defined as a radius circle of 3km from the centre of the school site. Priority will be given to those living nearest the school in order of a straight line distance from home to school as measured by Wandsworth Council's Geographical Information System.
6. The remaining places will be given to children living outside of the school's priority area. Priority will be given to those living nearest the school in order of a straight line distance from home to school as measured by Wandsworth Council's Geographical Information System.

In the event that the school is undersubscribed under criterion 5, the remaining places will be allocated under criterion 6 and vice versa.

Tie-break

Where there is a tie for admissions criterion 2- 5 the tie break will be the random drawing of lots by an independent person of good standing (as specified for the distance criterion above). Random allocation will be used as a tie-break to decide who has highest priority for admission if the distance between a child's home and the academy is equidistant in any individual case. However, if children of multiple birth (twins and triplets) are tied for the final place, those siblings will be admitted over PAN as permitted by infant class size rules.

Late applications

All applications received by the school after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Deferred entry for infants

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

Admissions of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the end of the academic year. This will be maintained by the Academy Trust and, following an unsuccessful application, all unsuccessful applicants will be added to the waiting list unless otherwise requested.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

Parents who are not offered a place for their child have the right to appeal to an independent appeal panel. Parents wishing to appeal should obtain an appeal form from the Wandsworth Independent Appeal Service (Wandsworth Town Hall, Wandsworth High Street, London SW18 2PU). The form should be sent to reach the Clerk to the Appeal Panel, c/o the Wandsworth Independent Appeal Service, within 20 school days of the date of the letter confirming the Trust's decision not to offer a place. The school will publish an appeals timetable annually on its website showing the relevant deadlines.

Notes

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Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.